



COACH-CLIENT AGREEMENT

Coach

As part of the intake assessment process, the coach and client (and parent/guardian or employer, when applicable) sign a Coach-Client Agreement, designed to establish roles, expectations and commitments to the coaching process. There are standard clauses in the Coach-Client Agreement. However, the coach and client are free to customize the Agreement, as they see fit.

I, Andrew D. Lewis, agree to the following as part of our Coach-Client Agreement:

1. I agree to adhere to the ethical guidelines established by the International Coach Federation.
2. I agree to maintain your identity and the content of our coaching relationship strictly confidential, except with your express and specific approval or if you disclose to me an intention to endanger yourself or others.
3. I agree to coach in a manner that acknowledges you as a naturally creative, resourceful and whole person, capable of making your own decisions.
4. I agree to discover, clarify and align myself behind what you want to achieve, and, to that end, I agree never to place my agenda ahead of your agenda.
5. I agree to hold you responsible and accountable for your agenda and all related agreements, decisions and actions.

Andrew D. Lewis

Date

Client, Employer and/or Parent/Guardian

I agree to the following as part of our Coach-Client Agreement:

1. I agree to be honest and trusting
2. I agree to be open-minded
3. I agree to think and act as creatively as possible
4. I agree to be as receptive to change as possible
5. I agree to be as positive and self-confident as possible
6. I agree to be willing to take risks
7. I agree to be as action-oriented
8. I agree to complete all assignments to which I commit
9. I agree to own the coaching relationship by telling me what is working and not working in the coaching sessions.
10. I understand that coaching is a comprehensive process that may involve all areas of my life, including, but not necessarily limited to, work, education, finances, health, relationships, housing and recreation. I acknowledge that deciding how to handle these issues and implementing my choices is exclusively my responsibility.
11. I understand that coaching does not treat mental disorders as defined by the American Psychiatric Association, nor does it treat chemical dependency. Further, I understand that coaching is not a substitute for counseling, psychotherapy, psychoanalysis, mental health care or chemical dependency treatment and it should not be used in place of any form of therapy. Finally, if I am currently in therapy or otherwise under the care of a mental health and/or chemical dependency treatment professional, I agree to consult with this person/people regarding the advisability of working with a coach and let him/her/them know of your decision to proceed with working with a coach (*client, employer or parent/guardian*).
12. I agree to pay the coach, Andrew D. Lewis, \$____.00 for each coaching session. I understand that this includes unlimited email and telephone communication between sessions. I understand that each session payment is due within two weeks of the invoice date (*client, employer or parent/guardian*).

Sign Name (Client)

Date

Sign Name (Employer or Parent/Guardian)

Date